



NOW HIRING!

REGISTERED EARLY CHILDHOOD EDUCATOR (RECE) SUPERVISOR

Position Summary: The Registered Early Childhood Educator (RECE) Supervisor is responsible for overseeing, implementing and evaluating all components of the Aboriginal Headstart program and Child Care program. The RECE Supervisor is responsible for the supervision and guidance of all staff under these two programs inclusive of the RECE's, Child Care Workers, Van Drivers, Maintenance/cleaners, Cook and other staff and volunteers of the program.

Major Responsibilities:

- Assumes all programming, managerial and administrative duties and responsibilities of the position
- Responsible for all aspects of supervising and guiding AHS and Child Care program staff
- Ensures appropriate statistics and records are recorded, maintained and submitted to appropriate funders within designated timeframes
- Assists in the development and implementation of budgets while ensuring that program needs are being met in a cost-effective manner while staying within designated budgets
- Works as a team member and strives to maintain a healthy environment
- Has a thorough understanding of the Child Care Early Years Act, 2014, "How Does Learning Happen? Ontario's Pedagogy for the Early Years (2014)" and other relevant legislation

Qualifications:

- Must have an Early Childhood Education Diploma or provincially recognized equivalent with a minimum of two (2) years experience working in a Child Care setting
- Must be a registered member in good standing of the College of Early Childhood Educators of Ontario
- Have experience in non-profit organization with a preference given for those having supervisory experience
- Knowledge of Anishinaabe Culture and traditions and experience working with Indigenous persons.
- Ability to speak an Indigenous language (Ojibwe, Oji-Cree, Cree, Michif, etc.) considered an asset.
- Ability to thrive in a fast-paced, exciting working environment.

Conditions of Employment:

- Must provide a successful Vulnerable Sector Check, valid First Aid/CPR Level "C" and Safe Food Handling certificates.
- Required to provide and up to date Immunization Record and pass a recent medical exam.
- Proof of COVID-19 double vaccination is required for this position.

Shkoday is committed to diversity in the workplace and encourages applications from all qualified candidates. Shkoday encourages Indigenous people to apply. Shkoday is committed to providing employees with a workplace that is safe, healthy and fair.

For a detailed job description please contact the hr@shkoday.com

If you feel you are qualified and have the ability to thrive in a fast-paced, exciting work environment, **please forward cover letter, resume and three (3) references to hr@shkoday.com prior to Monday April 29, 2024 at 12 noon.**

